



AMCAL FAMILY SERVICES

Supervised Visitation Program

Position Title: Supervised Visitation Worker
Reporting to: SVP Coordinator
Position Type: Part-time, 8-15 hrs per week, Fridays & Weekends (flex)

Position Overview

As a Supervised Visitation Worker at AMCAL Family Services, you will play a crucial role in providing families with a safe and neutral environment for visitations. You will observe visitations between parents and their children, and generate detailed observational reports. These reports will be shared with social workers, parents and lawyers involved in the case. Your primary objective is to ensure the well-being of the children and create an environment conducive to healthy parent-child interactions.

Responsibilities:

1. Supervision and Observation:
 - Facilitate supervised visitations between parents and children in a safe and neutral setting.
 - Observe and document parent-child interactions during visitations while maintaining a non-intrusive presence.
 - Ensure the physical and emotional safety of all participants throughout the visitation process.
 - Intervene when necessary to address any potential safety concerns or inappropriate behavior, maintaining professionalism and adhering to program guidelines.
2. Report Writing:
 - Prepare detailed and accurate observational reports documenting the interactions, behaviors, and dynamics observed during visitations.
 - Use clear and objective language to describe observations, conversations, and any relevant incidents that occur during the visitation sessions.
 - Adhere to established protocols and formatting guidelines when preparing reports.
 - Submit reports within designated timelines.
3. Communication and Collaboration:
 - Report to the Program Coordinator regarding any updates or concerns regarding visitations.
 - Collaborate and communicate opening with the Program Coordinator and SVP Team to ensure coordinated and comprehensive services are provided to families.



- Submit weekly timesheets to the Coordinator.
 - Attend bi-weekly Team Meetings to discuss families and program updates.
 - Respect confidentiality and handle sensitive information with utmost discretion.
4. Professional Development and Compliance:
- Participate in training sessions and professional development activities to enhance your knowledge and skills.
 - Adhere to AMCAL's policies and procedures, including maintaining professional boundaries and ethical standards.

Qualifications and Skills:

- A completed or ongoing CEGEP Diploma in a related field.
- A completed or ongoing bachelor's degree in social work, psychology, counseling, or a related field is preferred.
- Experience in child welfare, family services or related fields is highly desirable.
- Excellent observation skills and ability to maintain objectivity in a challenging and emotional environment.
- Strong English and French written and verbal communication skills.
- Knowledge of family dynamics and trauma-informed care.
- Ability to work independently and as party of a team.
- Ability to maintain professional boundaries.
- Strong organizational and time-management skills to meet report deadlines.
- Proficiency in using computers and software for documentation purposes.

To send your CV or for more information, please contact:

Barbara Stuart, Program Coordinator

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