



# Educator

## Job Description

<b>Position Title:</b>	Educator
<b>Reporting to:</b>	Residence Program Coordinator
<b>Position Type:</b>	Full-time or part-time
<b>Schedule:</b>	Monday to Thursday, 3:00 p.m. to 11:00 p.m.
<b>Salary:</b>	\$21.11 to 27.88

## POSITION OVERVIEW

The Educator is responsible for providing a safe and supportive environment for teens in the Residence Program. This program offers 14 weeks of family counselling for families experiencing difficulties with their adolescents. This includes an eight-week structured therapeutic program of respite, residential care for the youth (aged 12-17 years).

### Responsibilities:

- Facilitate psycho-educational groups for teens.
- Supervise that daily routines are followed by teens in the Residence, complete daily report forms.
- Ensure the completion of Intervention Plans for the teens in the Residence assigned to you.
- Record observations in the Family Work Forms package of the database every Thursday evening.
- Communicate with other team members by using main and individual logs.
- Verify that termination reports of assigned teens are completed in a timely manner.
- Perform additional duties as necessary or as assigned.
- Participate in bi-weekly team meetings on Fridays from 9:00 a.m. to 12:00 p.m.

### QUALIFICATIONS AND SKILLS:

- Minimum of a CEGEP Diploma in Special Care Counselling or related field.
- 1 to 2 years of experience working with adolescents.
- Experience working in a residential setting is a plus.
- Experience working with at risk youth and families a major asset.
- Bilingualism is required - Communication skills (both written and oral).
- Team player; strong interpersonal skills; able to work independently, yet in great collaboration with colleagues.
- Ability to supervise a small number of adolescents effectively.