



AMCAL FAMILY SERVICES
Administration

Position Title: Facilitator
Reporting to: Program Coordinator
Position Type: Part-Time
Schedule: Weekdays
Salary: \$19.25 to \$25.29

Position Overview

The facilitator is responsible for conducting workshops in school or community settings, working directly under the program coordinator.

Responsibilities:

- Implement and maintain effective behavioral management strategies to create a conducive learning environment.
- Lead small group sessions to foster an interactive and supportive learning atmosphere.
- Animate groups focusing on anger management, perception, goal setting, self-worth, and communication styles.
- Provide students with concrete strategies to manage stress and promote emotional well-being.
- Utilize conflict resolution skills to address and mediate student conflicts effectively.
- Engage in active listening to understand and address student concerns.
- Offer guidance and support to students in both one-on-one and group settings.
- Exhibit strong time management skills to ensure the efficient execution of program sessions.
- Serve as a mentor to students, providing ongoing support and encouragement.
- Prepare and distribute learning materials for each session, ensuring students have the resources they need.

Qualifications and Skills:

- Minimum high school diploma.
- Less than a year experience facilitating groups in a school, community or group home setting.
- Experience working with at youth and families a major asset.
- Bilingualism is required (spoken and written).
- Team player; strong interpersonal skills; able to work independently, yet in great collaboration with colleagues.